

Commercial Construction Project Manager

Dallas-Fort Worth Metroplex



About Us

For 40 years, Greenstreet has been committed to serving our clients beyond expectation. We're more than just builders; we're visionaries who exceed expectations and forge enduring relationships grounded in honesty, trust, and full transparency. We are fully engaged with our clients as partners from project inception to completion, fostering a collaborative team atmosphere. As a Collaborative Contractor, we're not afraid to think differently, and we're on a mission to redefine and make a positive impact on the construction industry. Our commitment to lean construction principles sets us apart, driving efficiency and teamwork in all that we do.

At Greenstreet, you'll find more than a job; you'll find a family, a culture that supports your growth, and a team dedicated to making a difference in the construction industry. If you're ready to be a part of a collaborative, forward-thinking, and family-oriented team, Greenstreet is the place for you.

Position Overview

As a Commercial Construction Project Manager at Greenstreet, you'll play a pivotal role in driving the success of our projects. You'll have the opportunity to work on diverse and exciting commercial construction ventures, from office buildings and retail spaces to hospitality and service facilities. Your leadership, expertise, and dedication will be the driving force behind turning our clients' visions into reality. Key responsibilities include:

Project Planning and Execution: Lead all phases of the project, from initial planning to project closeout, ensuring projects are completed on time, of high quality, and within budget.

Team Leadership: Provide helpful support to the Superintendent throughout the entire project, providing a resource for troubleshooting ideas. Manage and motivate cross-functional teams, including architects, engineers, and Trade Partners, fostering a collaborative and productive work environment.

Budget and Cost Management: Develop and oversee project budgets, track costs, manage contracts, approve Trade Partner invoicing, and implement cost-saving measures while maintaining quality standards.

Schedule Management: Assist the project Superintendent in maintaining project schedules and proactively resolving scheduling conflicts. Responsible for looking and staying ahead of the project to maintain schedule and proper jobsite flow.

Project Documentation: Generate and execute project documentation including Trade Partner Agreements, Purchase Orders, Work Orders, RFIs, Submittals, Change Orders, and reports.

Quality Assurance: Demand a high devotion to providing a quality product without exception.

Client Communication: Establish and maintain strong relationships with clients, providing regular updates, addressing concerns, and ensuring overall client satisfaction.

Risk Management: Identify potential risks and roadblocks, and proactively develop mitigation strategies to minimize project disruptions.

Safety and Compliance: Ensure adherence to all safety regulations and policies, maintaining a safe working environment for all.

Qualifications

- High School Diploma or GED required
- 5+ years of experience in Commercial Construction Project Management
- Proven track record of successfully managing and delivering commercial construction projects; both renovation and ground-up.
- On-site and in-office leadership skills
- Ability to read and understand construction drawings and specifications
- Willingness to learn
- Proficiency in computers, project management software, and tools, including Microsoft Office Suite
- Sage 300 experience a plus
- Bluebeam experience a plus
- Procore experience a plus
- Strong communication skills; both written and verbal
- Strong customer relations skills
- Strong attention to detail
- Strong organizational skills

Why Greenstreet?

- Competitive salary and benefits package
- Our commitment to professional growth means that you'll have many opportunities to advance your career and achieve your goals.
- We are a team that values collaboration and thrives on innovative thinking. Your contributions will be celebrated and encouraged.
- We endeavor to train the best lead builders in the industry.
- We love what we do.

Apply Now

Visit our website at ggreenstreet.com/careers and fill out the application form.

Greenstreet Inc. is an equal opportunity employer and will employ those applicants who possess necessary skills, education, and experience, without regard to race, color, religion, creed, age, sex, national origin, or ancestry.

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